

To all technical intern trainees

Let's use the annual paid leave!

What is an annual paid leave?

- An annual paid leave is a vacation leave where wages are paid. It is a right given to workers as stipulated by the law.
- If 6 months have passed since you started working and your attendance at work is 80% or more, you can use annual paid leave. The same is true for Japanese and technical intern trainees.



How much annual paid leave is given?

- Annual paid leave is given depending on the number of working years.

Years of work	0.5 yr.	1.5 yrs.	2.5 yrs.	3.5 yrs.	4.5 yrs.
No. of holidays	10 days	11 days	12 days	14 days	16 days

In order to use the annual paid leave

- You need to tell beforehand when you will use your annual paid leave.
- Tell the company you are working with as earlier as possible.

What will happen on the day that you are absent from work and you use your annual paid leave?

- Wages are not reduced. Wages will be paid as stated in your contract.

In cases like these, what should I do?

- The implementing company refused to grant me the annual paid leave.
My salary was reduced because of using the annual paid leave.
I received disadvantageous treatment from the company.

→ You can consult in your native language and file a report.
For more details, please check the technical intern trainee handbook.



Let us use our paid leave to rest the mind and body, for a pleasant training life.